

DESOTO COUNTY REGIONAL UTILITY AUTHORITY
Board of Directors
April 16, 2025
9:00 A.M.

- A. OPENING PRAYER – Wayne Spell
- B. CALL TO ORDER

The Directors present at the meeting were:

Director Andy Swims
Director Barry Bridgforth
Director Pete Scott
Director Tim Tucker
Director Chris Wilson
Director Joe Frank Lauderdale (not present at beginning)
Director Steven Boxx

The April 16, 2025, meeting of the DeSoto County Regional Utility Authority Board of Directors was called to order by Director Swims, DCRUA President. He announced there was a quorum.

- C. APPROVAL OF MINUTES

Director Pete Scott made a motion to approve the minutes of March 19, 2025. Director Steven Boxx seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Swims	Yes	Director Swims	Yes
Director Wilson	Yes	Director Wilson	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Lauderdale	Absent	Director Lauderdale	Absent
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes
Director Boxx	Yes	Director Boxx	Yes

***Exhibit C ***

- D. APPROVAL OF INVOICES

1. After reviewing the list of invoices for payment and discussion of various invoices, Director Chris Wilson made a motion to approve invoices for payment and Director Tim Tucker seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Swims	Yes	Director Swims	Yes
Director Wilson	Yes	Director Wilson	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes
Director Boxx	Yes	Director Boxx	Yes
Exhibit D1			

E. OLD BUSINESS

1. SouthGroup Pollution Rider – Nick Manley stated he reviewed the policy terms for the proposed pollution policy and noted PFAS is excluded, but does not for see this is an issue due to the treatment provided by DCRUA. It was also noted that operator errors and chemicals such as round-up were excluded. The coverage of \$1,000,000 per occurrence with \$2,000,000 in aggregate limits per policy period, would have a premium of \$15,788.00 with a \$5,000.00 deductible. Out of an abundance of caution the Board members agreed this policy would be beneficial to DCRUA and a motion to approve purchase of pollution policy of \$1,000,000 per occurrence with \$2,000,000 in aggregate limits was made by Director Pete Scott and seconded by Director Joe Lauderdale. The motion passed by a vote as follows:

Full		Flow	
Director Swims	Yes	Director Swims	Yes
Director Wilson	Yes	Director Wilson	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes
Director Boxx	Yes	Director Boxx	Yes
Exhibit E1			

2. Johnson Creek Solids and Interceptor Update – Greg Brown reviewed proposal to take sludge and turn into Class A or B product. Greg reviewed alternatives for solids handling and the estimated costs of each method. A motion to include Class A in design of Johnson Creek Solids was made by Director Tim Tucker and seconded by Director Joe Lauderdale. The motion passed by a vote as follows:

Full	Flow
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Director Swims	Yes	Director Swims	Yes
Director Wilson	Yes	Director Wilson	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes
Director Boxx	Yes	Director Boxx	Yes

Exhibit E2

3. FY24 True Up Approval – Jamie Steen reviewed two options for the board to approve regarding the FY24 true up. The first option is to refund the budget variance adjustment of \$288K AND the true up to members based on actual flow for the fiscal year. The second option is true up flow adjustment only. Option 2 would roll the \$288k budget variance into FY25 to offset significant costs and anticipated negative variance.

A motion was made by Director Tucker to approve Option 1 which would allow the positive budget variance to be refunded back to the members along with the flow adjustment. The motion was seconded by Director Wilson. The motion failed as follows:

Full		Flow	
Director Swims	No	Director Swims	No
Director Wilson	No	Director Wilson	No
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Abstain	Director Scott	Abstain
Director Boxx	Yes	Director Boxx	Yes

Exhibit E3

A second motion was made by Andy Swims to approve Option 2 which would allow the positive budget variance to be carried forward into FY25 by placing funds in the contingency fund and the FY24 true up to be based on flow alone. The motion was seconded by Director Wilson. The motion failed as follows:

Full		Flow	
Director Swims	Yes	Director Swims	Yes
Director Wilson	Yes	Director Wilson	Yes
Director Bridgforth	No	Director Bridgforth	No
Director Lauderdale	No	Director Lauderdale	No
Director Tucker	No	Director Tucker	No
Director Scott	Abstain	Director Scott	Abstain
Director Boxx	No	Director Boxx	No

Exhibit E3

After much discussion, a third motion was made by Director Bridgforth to approve Option 1 which would allow the positive budget variance to be refunded back to the members along with the flow adjustment. The motion was seconded by Director Tucker. The motion passed as follows:

Full		Flow	
Director Swims	Yes	Director Swims	Yes
Director Wilson	Yes	Director Wilson	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes
Director Boxx	Yes	Director Boxx	Yes
Exhibit E3			

4. Center Hill WRF Rezoning Update – Audrey Lewis
Audrey presented the status of rezoning request. Planning Commission Meeting is May 1st at 6:30pm.
5. Camp Creek Ditch Updates – Ross Horton
Contractor has made progress, but there is still some work to be completed. A timeline has not been finalized, but the contractor has committed to reinstating the project to its original state.
6. Final Touch Security Contract – Contract was previously approved for monitoring and the executed contract was entered in the minutes.
7. MTS Contract Amendment – Jim Mozingo
The contract amendment regarding personnel and MTS as superintendent is still being negotiated and moving forward for completion soon.

F. NEW BUSINESS

1. Executive Director Updates – Wayne Spell
 - Wayne has received two bids for gate automation for Metro and Short Fork. Metro will require some modifications to the existing concrete driveway entrance. He is also researching the cost to provide electrical upgrades needed.
 - Pete Scott delivered a fruit basket to the ladies in the Administrator's office as a thank you for their help with DCRUA permits accepted during hours when DCRUA isn't staffed. They were most appreciative (volunteers).
 - Wayne met with Supervisor Robert Foster to discuss DCRUA's request for County funding in coordination with our request for funding from both state and federal sources.

- Tim Tucker, Audrey Lewis, Eddy Russel and Wayne Spell met with Mayor Henderson and Kathy Gordon, City Clerk at the Walls City Hall to discuss the true-up numbers, how they are obtained and where they are metered. The meeting was informative and DCRUA agreed to provide flow readings from the Walls pumping station each month.
- Wayne attended the DeSoto County Economic Development Council board of directors meeting and luncheon.
- Several of our board members receive a stipend for meeting attendance along with mileage compensation. The IRS issues new mileage compensations rates yearly. Wayne requested the board to approve an automatic adjustment each year based on the IRS guidelines effective at that time. Motion made to authorize automatic mileage adjustment to coincide with annual IRS adjustment by Director Tim Tucker and seconded by Director Pete Scott. The motion passed as follows:

Full		Flow	
Director Swims	Yes	Director Swims	Yes
Director Wilson	Yes	Director Wilson	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes
Director Boxx	Yes	Director Boxx	Yes

- DCRUA staff and Nick Manely updated the Procurement and Purchasing Policy. This policy was reviewed by the Technical Committee and presented to the board for approval. The policy was reviewed, and motion was made to accept policy by Director Andy Swims and seconded by Director Chris Wilson. The motion passed as follows:

Full		Flow	
Director Swims	Yes	Director Swims	Yes
Director Wilson	Yes	Director Wilson	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes
Director Boxx	Yes	Director Boxx	Yes

The purchase policy is included and incorporated as an exhibit to these minutes.

- DeSoto Home Builders LLC, 3181 Bright Rd., Hernando, MS requested a \$0.00 permit. The home is being rebuilt due to tornado damage. The current septic tank approved by health department doesn't require replacement. Pete Scott

noted the site would be grandfathered if you had a house and septic tank prior to the time DCRUA accepted permit fees, which is the case for this location. The motion was made to accept a \$0.00 permit by Director Pete Scott and seconded by Director Chris Wilson. The motion passed as follows:

Full		Flow	
Director Swims	Yes	Director Swims	Yes
Director Wilson	Yes	Director Wilson	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes
Director Boxx	Yes	Director Boxx	Yes

2. Refund DCURA fee for 5837 Massey Road, Hernando, MS – Wayne Spell

The home builder decided not to build on this lot. The Board of Supervisors has approved refund of building fees. A motion was made to issue a refund by Director Pete Scott and seconded by Director Tim Tucker. The motion passed as follows:

Full		Flow	
Director Swims	Yes	Director Swims	Yes
Director Wilson	Yes	Director Wilson	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes
Director Boxx	Yes	Director Boxx	Yes

Exhibit F2

3. Approval for Travel to Washington, DC – Week of May 12th – 14th

Travel requested a visit to DC with Cornerstone to visit Wicker, Hyde-Smith, EPA, and USACE. Mayor Mussellwhite and a member of Board of Supervisors will be invited to attend as well. A motion made for permission to travel to DC on May 12th – 14th by Director Barry Bridgforth and seconded by Director Andy Swims. The motion passed as follows:

Full		Flow	
Director Swims	Yes	Director Swims	Yes
Director Wilson	Yes	Director Wilson	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes

Director Boxx	Yes	Director Boxx	Yes
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G. PERMITS - None

H. ENGINEERING REPORT

1. Ross Horton presented the report for Short Fork and Ross Road WWTF Rehab as well as the payment application # 11 for \$35,423.18. Ross discussed supplier errors in equipment shipped that do not meet specifications. A motion was made by Director Steven Boxx to approve the payment application #11 and seconded by Director Joe Lauderdale. The motion passed as follows:

Full		Flow	
Director Swims	Yes	Director Swims	Yes
Director Wilson	Yes	Director Wilson	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes
Director Boxx	Yes	Director Boxx	Yes
Exhibit H1			

2. Horn Lake Basin Influent Pump Station – Tim Verner
Southaven will allow use of soccer field for transfer pump station but does request landscaping, as part of the project design, to enhance location for adjacent homeowners.

I. OPERATIONS REPORT

1. Inframark Report (Ross Road, Short Fork, and Western Facility) – Scott Clevon and Eddy Russell
Scott reviewed the monthly report and emphasized the significant rain events in March. The rain events caused several violations. Pumps previously approved will be more due to tariffs. The purchase order with Hydra Service for scum pumps will need to be increased for the price variance due to the tariffs. A motion was made by Director Joe Lauderdale for approval of the increase of \$265.73 per pump and seconded by Scott Boxx. The motion passed as follows:

Full		Flow	
Director Swims	Yes	Director Swims	Yes
Director Wilson	Yes	Director Wilson	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes

Director Lauderdale	Yes	Director Lauderdale	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes
Director Boxx	Yes	Director Boxx	Yes

Exhibit I1

The current auto sampler is now obsolete, and repair parts are unavailable now. The current quotes are expected to be in the \$14,000 range and four are needed. They are investigating lower cost options. This will be an emergency repair request. After noting the immediate need for the auto sampler and the authority for purchasing in DCRUA's local and private, a motion was made to approve these purchases once quotes received with cost not to exceed \$10,000/each by Director Joe Lauderdale and seconded by Director Andy Swims. The motion passed as follows:

Full		Flow	
Director Swims	Yes	Director Swims	Yes
Director Wilson	Yes	Director Wilson	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes
Director Tucker	Yes	Director Tucker	Yes
Director Scott	Yes	Director Scott	Yes
Director Boxx	Yes	Director Boxx	Yes

Exhibit I1

2. Mitchell Technical Services, Inc. (Metro WWTF and Fox Creek) – David Karr and Jim Mozingo – David reviewed the monthly report with board for March activity.

J. Flow Report - Audrey Lewis reviewed the Flow Report.

K. Executive Session – None

L. ADJOURN/RECESS

Director Pete Scott made a motion to adjourn the meeting. Director Tim Tucker seconded the motion. The motion passed by a vote as follows:

Full		Flow	
Director Swims	Yes	Director Swims	Yes
Director Wilson	Yes	Director Wilson	Yes
Director Bridgforth	Yes	Director Bridgforth	Yes
Director Lauderdale	Yes	Director Lauderdale	Yes

Director Tucker Yes
Director Scott Yes
Director Boxx Yes

Director Tucker Yes
Director Scott Yes
Director Boxx Yes


Board President


Board Clerk